

ANNUAL PERSONNEL PLAN

Institution date: 1 July 1973

Purpose:

1. To establish an Agency-wide systematized approach whereby at the beginning of each Fiscal Year each Career Service develops fiscal year goals as targets for action in significant areas of personnel management.

2. To provide top management with a capacity to review the individual Deputy Directorate advance personnel management planning and goals for the new fiscal year; achievements against previous fiscal year goals; to monitor progress and to evaluate at the fiscal year end the attainment of established goals.

Responsibilities:

Each Deputy Director and a DCI designee for the Offices making up the DCI Group.

*Prepared for SS/DC -
Briefing to CTs - 9/74*

ANNUAL PERSONNEL PLAN

FY 74/75

Coverages

I. ON DUTY STRENGTH STATISTICS

FY 74 Goals and FY 74 Achievements
Overall Plans for Projected Changes - FY 75
On Duty Strength Report - By Category

II. MANPOWER ANALYSIS

Desired Staff Personnel Gains
Professional Gains
Desired Alterations or Significant Changes
Rotation of GS Professional Employees
Movement of Clerical/Technical Employees to Professional Status
Utilization of Stenographers
Planned Lateral Entry of Professional Personnel
Personal Rank Assignments
Number of Consultants and Reemployed Annuitants
Separation:
 (1) Voluntary Retirees
 (2) Involuntary

III. TRAINING

Desired Core, Skill and External Training Enrollments
Language Skills Enrollment
Language Skills Development

IV. EQUAL EMPLOYMENT OPPORTUNITY

Professional Employees
 Women Staffing and Promotion
 Black Staffing and Promotion
 Other Racial Minority Staffing and Promotion

Technical Employees
 Women Staffing and Promotion
 Black Staffing and Promotion
 Other Racial Minority Staffing and Promotion

Movement of Clerical/Technical to Professional Status
 Blacks, Other Racial Minorities, Women

Enrollment in Core, Skill and External Training --
 Professional Employees (EEO)

Core Courses Specified in EEO Objectives